

Or deciding any point thereof; and the parties claiming  
writs will be bound to take care that the writs be returned to the  
Lord in 15. The Clerks being at least 100 of Fedr. 20. Novemb.  
1711. 57. And according to Law, process or writs therein made  
be sent out to any but Advocates and their servants, as of the  
1672 Act. 31. Concerning the solemn jurament of Fedr. 26. 1672  
1678. But this is, not observed. However the Clerks take care  
to send out process or writs upon Receipt of any person  
is not a Member of the College of Justice, or against whom it  
not safe to get a summary Caption Executed for Recovery  
them back.

## Sect. 3.

## Clerks of the Bills.

The Principal Clerk or Clerks of the Bills, and three  
Justice Clerks put in by him or them, serve in an office called  
the Bill-Chamber. Where they attend from Nine o'clock  
in the Morning, and from two till Six in the Afternoon, not  
receiving such Bills as are offered to them, and carry the same  
to the ordinary upon the Bills, in order to passing or refusing  
there are at present two principal Clerks who attend  
thly in their turns. Their business is to present Bills to the  
Ordinary, and sign with his handwriting such Bills as pass  
the court.

The Chancellor upon one of the Under Clerks, to receive  
bonds of cautioning in all such persons of civil oblige and to  
quire into the condition of the said persons. Who takes care  
Bills of suspension be considered by the ordinary, and that they  
of those who appointed to be sworn and answered beginning to  
the Chancellor or his Dees. The other two the cause of cautioning  
in keeping arrestments, and in suspension of law, law, and  
keep the Registers of Allowances of Decrets of appraisings  
of Abbots, and of Decrets of Depudication.

A Roll of Testimonials upon Bills of Devocation and  
Suspension is affixed when given, and continues for a week  
patent in the Bill Chamber, and such Testimonials are in  
time of session, submitted the next session day in the Exchequer  
house at the ordinary time and place of Intimation, Act of  
Fedr. 20. Novemb. 1711. 53. Minute book of passed and the  
=writs Bills of suspension Act of Fedr. 20. Novemb. 1680. and the  
=writs, according to the Alphabetical order, are also patent  
in the Bill Chamber to any Charge or Grants. Which it  
=that is observed, that the Clerks may know what papers  
=set in the Bill Chamber, Documents and Vouchers, &c.

presented with a Bill of Devocation or suspension in order  
to the passing thereof, must, after the Bill is passed, be kept  
by the Clerk of the Bills, unless delivered up by him to the  
party upon Inventory and Receipt, which Voucher or Re-  
ceipt thereof, or before Discharging the Receipt in the Bill,  
are to be transmitted gratis to the Clerk of the Process, to  
the end, that if the Receipt be found to be a Counterfeit, or the  
Voucher be Disproved, the Suspender or Reifier of the Devocati-  
on may be Recovered in Execution, Act of Fedr. 20. Novemb. 1711  
52.

## Sect. 4.

## The Clerk or Clerks of the Minute Book.

The Minute Book is calculated as an Excellent Memory,  
to advertise all persons concerned of Judicial proceedings of the  
Lords of Session in both Houses. The Clerk or Clerks of the Minute  
Book notes or supports therein all Acts, decrees, protestations,  
and every Judicial Act that may be extracted; Marking in the  
day when pronounced, the Names of the Finder, pursuer, and  
Defensor and Advocate for the pursuer, with the Judicial letters  
of the Names of the principal Parties & Acts. A new record  
is obtained against several Defendants, the Register of the Minute  
book must set down therein the Names and Designations of  
all the Defendants, likewise the record is sent to the person  
whose Name is omitted; Execution records against herant upon  
edings of the Ground, Removings, and of Mails and Duties,  
wherein it is sufficient to Mention them to be taken to of such  
a Baronny or tenendry, Act of Fedr. 10. Decemb. 1687. For this  
purpose the Clerk sets to a Clerke what is done in particular  
and is joined to the fore bench in the Outer house, and for farther  
Security inspects and transcribes the Minute Book of the  
Clerks in both houses.

## Sect. 5.

## Clerk to the Notaries.

For Understanding the function and duty of the Clerk to the  
Notaries, it is necessary to explain the office of Notaries.  
The Notary is the Ministry of Notaries is exercised out of  
the courts of Justice, Chamberly, and without the capacity of  
their having a particular Judicial Order or warrants for what  
they do; yet it is subordinate in several respects to the Adminis-  
tration of Justice.

Notaries in Latine Notarij, at first were only short hand  
writers by Character or Cyphers. But thereafter in those  
days